

OCCUPATIONAL HEALTH AND SAFETY POLICY

(Trinder Engineers HS00)

The Trinder Engineering Group of Companies are committed to providing a safe and healthy work environment for all employees, contractors and visitors to the workplace. We recognise the Health & Safety in Employment Act 1992 subsequent amendments & associated regulations as a key management responsibility and value the input of employees to this process. Regular consultation with workers and/or their representatives on health and safety issues, in addition with an annual review of Management obligations support this continuous commitment.

Manager/Supervisor responsibilities:

- Provide, support and maintain a Safety Management System
- Identify hazards, assess the risks involved and set up control measures.
- Monitor the continuing effectiveness of controls.
- Designate OHS roles and responsibilities at all levels.
- Recognise excellence and initiative in OHS performance.
- Ensure all incidents & accidents are accurately recorded & investigated.
- Report serious incidents at senior management meetings.
- Maintain contact with an injured employee to secure a safe and early return to work.
- Participate in an annual review of the Safety Management System in consultation with employees.

The Managing Director will:


- Support the setting up of processes for a successful Safety Management System.
- Assign Occupational Health and Safety duties to the General Manager, Department Managers and Supervisors.
- Assess the performance of Managers annually with respect to their H&S duties.
- Ensure, as far, as is reasonably practicable, that this organisation meets all its obligations under Occupational Health and Safety legislation.

Employees are required to:

- Take no action or inaction that may harm themselves or others in the workplace.
- Co-operate with all health and safety provisions agreed by management and employees.
- Seek assistance or advice where the safe method of completing a job is not understood and or training is required.
- Report all unsafe conditions that come to their attention.
- Report all incidents and accidents

All agreed processes will be documented in a manual known as the “**Occupational Health and Safety Management System**”. This manual will be reviewed in consultation with employees on an annual basis or sooner should the need arise. The manual will be accessible to all employees.

This policy will be regularly reviewed to take account of new legislation and organisational changes. Management seeks the cooperation of all employees in fulfilling our health and safety commitments.

Signed  _____

Date 13-02-2017

Name: **Kerry Hill** (Managing Director)

Authorised by D Liddington	Version Number 009	** Secondary level
Date Issued 09/01/2017	Review Date: Annual	*** Tertiary level